



2025 COMMERCIAL TENT VENDOR CONTRACT
NEW JERSEY STATE FAIR
Friday, August 1 at 5PM - Saturday, August 9 at 10PM

Return the **COMPLETED, DATED AND SIGNED** contract with appropriate forms, including a check made payable to the “New Jersey State Fair” for 50% of the contract amount by March 1, 2025, to reserve a space. Balance and Insurance is due June 1, 2025. *Your space will not be guaranteed after June 1, 2025, if you have not paid.*

BUSINESS NAME: _____

CONTACT PERSON: _____

ADDRESS: _____ **CITY:** _____

STATE: _____ **ZIP:** _____ **TELEPHONE :**(_____)_____

CELL PHONE:(_____)_____ **EMAIL:** _____

COMMERCIAL TENT: The Commercial Tent is a 180’ X 66’ clear span tent. Spaces are 10’ deep with 10’ minimum frontage with 10’ increments. The cost is \$90.00 per front foot which includes one 110V/ 20-amp circuit. Please note that there is a limited number of corner spaces! Please indicate the number of front footage required:

SPACE:

Outside row _____ feet	PRICE: \$ _____
Inside row _____ feet	PRICE: \$ _____
Corner: \$100 premium charge only if granted	PRICE: \$ _____

ADDITIONAL ELECTRICAL CIRCUITS are priced at \$100 each.

TOTAL NUMBER OF EXTRA CIRCUITS REQUIRED _____ **PRICE:** \$ _____

STATE OF NEW JERSEY FIRE SAFETY PERMIT FEE: \$5.00 per 10’ space **PRICE:** \$ _____

Initial _____

Vendor displays, merchandise and personnel must remain within the confines of the location designated in your Contract Agreement. No entertainment, outside posters, billboards, sandwich boards, menus, handbills, sales information or distributing literature, etc., is permitted outside of your space. Exhibit material cannot overflow into the aisles. Additional materials must be stored neatly out of sight of Fairgoers. These terms pertain to both indoor and outdoor vendors.

Initial _____

Sound-producing devices/methods used shall not annoy or inconvenience other licensees or patrons. The Fair reserves the right, in its sole discretion, to require the reduction of volume or removal of sound producing devices/methods. Undue noise made in the operation of exhibits, or noisy or unseemly methods employed as sales tactics or demonstrations are not permitted. The decision of what constitutes undue noise or unseemly methods shall rest with the NJSF/SCF&HS, whose decision will be final.

Initial _____

INSURANCE: Vendors shall obtain and maintain public liability insurance for loss, damage to rented property and personal injury arising from their operations. Insurance Certificate must name the NJSF/SCF&HS as an Additional Insured. (see page 8 of our Vendor’s Handbook)

_____ I would like to purchase insurance from the fair for \$165. PRICE: \$ _____

_____ I will provide insurance naming the NJSF/SCF&HS as an “Additional Insured” by June 1, 2025. If not received, I could be charged \$165 to be put on the fair’s policy.

NJ Sales Tax:

A NJ State Sales Registration number is required of all vendors. Please see page 11 of the handbook.

_____ I acknowledge having a Tax ID number and will make sure it is posted.

_____ I do not have a Tax ID number.

**CAMP SITE: \$50/night Number of nights _____ PRICE:\$ _____
\$75/night Number of nights _____ PRICE:\$ _____**

NEW VENDOR DEPOSIT (if applicable)

PERFORMANCE BOND FEE: ALL NEW EXHIBITORS must enclose a separate \$200.00 check, and a self-addressed envelope with their contract. The same check will be mailed back to you after the fair, providing you have manned your booth during all fair hours, your spaces are left in a clean, acceptable condition, and you have complied with all rules and regulations found in the Vendor Handbook.

TOTAL: \$ _____

FINANCIAL INFORMATION:

CREDIT CARD:

Please scan the QR Code with your phone or follow the link below to complete your payment information! *There is a 3.5% processing fee with this option.*



<https://secure.transaxgateway.com/HostedPaymentForm/HostedPaymentPage.aspx?hash=%2FnRECcCdprQClaon0WxaMg%3D%3D4lepjYnlCpev8rJ4uimcmw%3D%3D>

Pay by Check: made out to The New Jersey State Fair
Pay with PayPal (see website)

initial

I have read and agree to all contract stipulations as noted in the New Jersey State Fair® / Sussex County Farm & Horse Show Association Vendor Handbook. All final location assignments are at the discretion of the Concessions Committee.

YES or NO *I am willing to participate in a \$5 day at the fair.*

YES or NO *I am willing to participate in a Best-Looking Display Contest.*

****The New Jersey State Fair, reserves the right to make any necessary changes for the safety of all involved.**

Please note: **Don't expect to leave on the last Saturday until security has cleared the grounds. Thanks for your cooperation.**

Signed _____ Date _____
Vendor
Signed _____ Date _____
Concessions Manager

**Please return contract to: New Jersey State Fair
Attention: Concessions Manager
PO Box 2456
Branchville, NJ 07826**

Or email to:

dpost@njstatefair.org

Or fax to: 973-948-0147