



New Jersey State Fair®
Sussex County Farm & Horse Show

2024 COMMERCIAL VENDOR CONTRACT
NEW JERSEY STATE FAIR
Friday, August 2 at 5PM -10 at 10PM, 2024

Return the **COMPLETED, DATED, AND SIGNED** contract with appropriate forms, including a check made payable to the “New Jersey State Fair” for 50% of the contract amount by **March 1, 2024** to reserve a space. Balance and insurance is due **June 1, 2024**. **If your balance isn't paid by June 1st, your space will not be guaranteed.**

BUSINESS NAME:

CONTACT PERSON:

ADDRESS:

_____ **CITY:** _____

STATE: _____ **ZIP:** _____ **TELEPHONE :** _____

CELL PHONE:(_____) _____ **EMAIL:** _____

Please list name and number of anyone else you would like notified with our Emergency Contact System.

SPACE RENTAL: Spaces are a minimum of 10' of frontage. Depth will vary on location. All spaces include one 110v/20amp circuit. See accompanying Price Chart for prices.

FRONTAGE _____ **feet** **DEPTH** _____ **feet** **PRICE \$** _____

MAIN STREET FRONTAGE is a premium @ \$10 per front foot. **PRICE \$** _____

TENTS: We have tents available to rent, if requested. All tents are equipped with lights and sides. A list of available tents for rent are noted in the Tent Price Chart. A Porta floor is available for an additional price of \$1.75 per square foot.

Tent size: _____ without sides PRICE: \$ _____

Tent size: _____ with sides PRICE: \$ _____

Porta floor (Y or N) _____ PRICE: \$ _____

Special requests for tent(s) _____

ADDITIONAL ELECTRICAL CIRCUITS are priced at \$100 each. PRICE \$ _____

STATE OF NEW JERSEY FIRE SAFETY PERMIT FEE: (Payable to Frankford Township)
****If your tent is **Greater than 900 sq. ft** in area **AND** more than **30 ft** in any direction an additional permit application and fee is required for the tent.*

INSURANCE: Vendors shall obtain and maintain Public Liability Insurance for loss, damage to rented property and personal injury arising from their operations. Insurance Certificate must name the NJSF/SCF&HS Association as an Additional Insured. See page 8 of Vendor Handbook.

_____ I would like to purchase insurance from the fair for \$165.00 PRICE \$ _____

_____ I will provide liability insurance naming the SCF&HS Association as an "Additional Insured" by June 1, 2023.

NJ Sales Tax:

A NJ State Sales Registration number is required of all vendors. Please see page 11 of the handbook.

_____ I acknowledge having a Tax ID number and will make sure it is posted.

_____ I do not have a Tax ID number.

CAMP SITE: \$50/night Number of nights _____ PRICE \$ _____
\$75/night Number of nights _____

NEW VENDOR DEPOSIT (if applicable)

PERFORMANCE BOND FEE: All NEW EXHIBITORS must enclose a separate \$200.00 check, and a self-addressed envelope with their contract. The same check will be mailed back to you after the fair, providing you have manned your booth during all fair hours, your spaces are left in a clean, acceptable condition, and you have complied with all rules and regulations found in the Vendor Handbook.

PRICE: \$ _____

TOTAL OWED: \$ _____

FINANCIAL INFORMATION:

CREDIT CARD:

Please scan the QR Code with your phone or follow the link below to complete your payment information! *There is a 3.5% processing fee for this option.*



<https://secure.transaxgateway.com/HostedPaymentForm/HostedPaymentPage.aspx?hash=%2FnRECCdprQCla0N0WxaMg%3D%3D4lepjYnlCpev8rJ4uimcmw%3D%3D>

Pay by Check: made out to The New Jersey State Fair
Pay with PayPal

I have read and agree to all contract stipulations as noted in the New Jersey State Fair® / Sussex County Farm & Horse Show Association Vendor Handbook. All final location assignments are at the discretion of the Concessions Committee.

*Vendor displays, merchandise and personnel must remain within the confines of the location designated in your Contract Agreement. No “walk-arounds”, entertainment, outside posters, handbills, sandwich boards, menus, sales information or distributing literature, etc., is permitted outside of your space. If you need something set up in front of your tent, please have the tent set back off the road a few feet. The roads need to be clear for fairgoers and emergency vehicles. Exhibit material cannot overflow into the aisles. Additional materials must be stored neatly out of sight of Fairgoers. These terms pertain to both indoor and outdoor vendors. **Initial** _____*

*Sound-producing devices/methods used shall not annoy or inconvenience other licensees or patrons. The Fair reserves the right, in its sole discretion, to require the reduction of volume or removal of sound producing devices/methods. Undue noise made in the operation of exhibits, or noisy or unseemly methods employed as sales tactics or demonstrations are not permitted. The decision of what constitutes undue noise or unseemly method shall rest with the NJSF/SCF&HS, whose decision will be final. **Initial** _____*

**The New Jersey State Fair, reserves the right to make any necessary changes for the safety of all involved.

Signed _____ Date _____
Vendor

Signed _____ Date _____
Concessions Manager

Please return contract to:

New Jersey State Fair

Attention: Concessions Manager

PO Box 2456

Branchville, NJ 07826

Or email to: dpost@njstatefair.org

Or fax to: 973-948-0147