



**2024 NON-PROFIT FOOD/BEVERAGE VENDOR CONTRACT
NEW JERSEY STATE FAIR**

Friday, August 2 at 5PM - Saturday, August 10 at 10PM

Return the COMPLETED contract with appropriate forms including a check made payable to the “New Jersey State Fair” for the food deposit amount of \$300 by March 1, 2024 to reserve your space. Final payment and insurance certificate is due June 1, 2024.

BUSINESS NAME: _____

CONTACT PERSON: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ TELEPHONE :(____) _____

CELL PHONE :(____) _____ EMAIL: _____

SPACE RENTAL: Spaces are a minimum of 10’ frontage. Depth will vary by location. Please enter your requirements.

Frontage _____ Depth _____

Main Street Premium Location is an additional fee of \$10 per front foot for non-permanent buildings.

PRICE: \$ _____

FOOD DEPOSIT: Please add the \$300 to your total. This deposit will be credited to your grand total.

PRICE: **\$300.00**

TENTS: We have tents available to rent, if requested. All tents are equipped with lights and sides. A list of available tents for rent are noted in the Tent Price Chart. A Porta floor is available for an additional price of \$1.75 per square foot.

Tent size: _____ **without sides** PRICE: \$ _____

Tent size: _____ **with sides** PRICE: \$ _____

Porta floor (Y or N) _____ PRICE: \$ _____

Special requests for tent(s) _____

STATE OF NEW JERSEY FIRE SAFETY PERMIT FEE: (Payable to Frankford Township)

****If your tent is **Greater than 900 sq. ft** in area **AND** more than **30 ft** in any direction an additional permit application and fee is required for the tent.*

STATE OF NEW JERSEY FIRE SAFETY PERMIT FEE: (Required)

Application and payment to be made to Township of Frankford.

FRANKFORD TOWNSHIP BOARD OF HEALTH FEE: (Required)

Application and payment to be made to Township of Frankford.

SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES FEE: (Required)

Application and payment to be made to the Sussex County Department of Health and Human Services.

Please make yourself aware with the requirements for Mobile Truck operators and Open Flame Cooking!!!!!!!!!!!!!! ☺

All of the above forms can be found on our website, Frankford's and Sussex County's!!!!!!!!!!!!!! ☺

INSURANCE: Vendors shall obtain and maintain public Liability Insurance for loss, damage to rented property and personal injury arising from their operations. The insurance certificate must name the NJSF/SCF&HS Association as an Additional Insured. (see page 8 of our Vendor Handbook)

Yes _____ I would like to purchase insurance from the fair for \$165.00. PRICE: \$ _____

No _____ I will provide liability insurance naming the NJSF/SCF&HS as an 'Additional Insured' by June 1, 2024. If not received, I could be put on the fair's policy for the fee of \$165.00.

ELECTRICITY:

PERMANENT BUILDINGS – Price is \$150 flat fee. PRICE: \$ _____

NON-PERMANENT BUILDING: \$200 charge for hookup and disconnect. PRICE: \$ _____

TOTAL: \$ _____

Ticket Notification:

Two lead members of your organization may receive an ID badge. Please fill out the Ticket Form accordingly and submit their names to me. They will need to come to the office in July to get a photo taken.

FINANCIAL INFORMATION:

CREDIT CARD:

Please scan the QR Code with your phone or follow the link below to complete your payment information!



<https://secure.transaxgateway.com/HostedPaymentForm/HostedPaymentPage.aspx?hash=%2FnRECCdprQClaon0WxaMg%3D%3D4lepjYnlCpev8rJ4uimcmw%3D%3D>

Pay by Check

Pay by PayPal (see website)

*Vendor displays, merchandise and personnel must remain within the confines of the location designated in your Contract Agreement. No “walk-arounds”, entertainment, outside posters, sandwich boards, menus, soda or ice machines, handbills, sales information or distributing literature, etc., is permitted outside of your space. Exhibit material cannot overflow into the aisles. Additional materials must be stored neatly out of sight of Fairgoers. These terms pertain to both indoor and outdoor vendors. **Initial** _____*

*Sound-producing devices/methods used shall not annoy or inconvenience other licensees or patrons. The Fair reserves the right, in its sole discretion, to require the reduction of volume or removal of sound producing devices/methods. Undue noise made in the operation of exhibits, or noisy or unseemly methods employed as sales tactics or demonstrations are not permitted. The decision of what constitutes undue noise or unseemly method shall rest with the NJSF/SCF&HS, whose decision will be final. **Initial** _____*

****** I have read and agree to all contract stipulations as noted in the Vendor Handbook. I agree to pay 12% of the gross sales (before taxes) from this concession, plus all appropriate charges. Accurate daily sales must be submitted to the Concessions Office, no later than 11AM on the following day. Payment in full is due at checkout time. (an appointment time will be assigned)**

******The New Jersey State Fair reserves the right to make any necessary changes for the safety of all involved.**

Signed _____ Date _____
Vendor

Signed _____ Date _____
Concessions Manager

**Please return contract to: New Jersey State Fair
Attention: Concessions Manager
PO Box 2456
Branchville, NJ 07826**

Email to: dpost@njstatefair.org

Or fax to: 973-948-0147